



<b>ADDENDUM OF SOLICITATION</b>		PAGE 1
2. ADDENDUM <b>1</b>		3. EFFECTIVE DATE <b>June 23, 2022</b>
4. ISSUED BY Lanna Wright CPPB, Procurement Coordinator (843) 762-2172; FAX (843) 762-2683 Charleston County Park and Recreation Commission, 861 Riverland Drive, Charleston, SC 29412	5. ADMINISTERED BY (if other than item 6)  SAME AS BLOCK 4	
6. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)		7A. ADDENDUM OF SOLICITATION NO. <b>2022-015</b>
	<b>X</b>	7B. DATED A(SEE ITEM 11) <b>May 23, 2022</b>
		8A. MODIFICATION OF CONTRACT/ORDER NO.
		8B. DATED (SEE ITEM 13)
9. THIS ITEM ONLY APPLIES TO ADDENDUMS OF SOLICITATIONS		
(X) The above numbered solicitation is amended as set forth in Item 11. The hour and date specified for receipt of Offers ( ) is extended ( X ) is not extended.		
Offers must acknowledge receipt of this addendum prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 6 and 15, and returning <u>1</u> copies of the addendum; (b) By acknowledging receipt of this addendum on each copy of the offer submitted; or (c) By separate letter or email which includes a reference to the solicitation and addendum numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this addendum you desire to change an offer already submitted, such change may be made by email or letter, provided each email or letter makes reference to the solicitation and this addendum, and is received prior to the opening hour and date specified.		
10. <b>IMPORTANT:</b> Contractor ( ) is not, ( x ) is required to sign this document .		
11. DESCRIPTION OF ADDENDUM  <p style="text-align: center;"><b>James Island County Park Master Plan Update Consultant Services Solicitation due date Thursday, July 14, 2022 at 2:00 p.m.</b></p> <p>Questions and Answers</p>		
IF YOU SUBMIT YOUR OFFER/BID PRIOR TO THE RECEIPT OF THIS ADDENDUM, ACKNOWLEDGMENT MAY BE MADE BY EMAIL. YOU SHOULD STATE IN THIS EMAIL WHETHER THE PRICE CONTAINED IN YOUR OFFER/BID IS UNCHANGED, DECREASED BY AN AMOUNT, OR AN INCREASED AMOUNT. ACKNOWLEDGMENT MUST BE RECEIVED PRIOR TO THE TIME SET FOR CLOSING/OPENING OF OFFERS/BIDS. ACCEPTANCE OF LATE ACKNOWLEDGMENT IS SUBJECT TO PROVISIONS OF THE PROCUREMENT POLICY. Except as provided herein, all terms and conditions of the document referenced in item 7A or 8A, as heretofore changed, remains unchanged and in full force and effect		
12A. NAME AND TITLE OF SIGNER (Type or print)		12C. DATE SIGNED

**QUESTION AND ANSWER**  
**2022-015**  
**James Island County Park Master Plan Update**

1. A clarification question on the James Island County Park Master Plan Update RFP. Under “Scope,” the 1st bullet references a relocated CCPRC headquarters building and about 2/3rds of the way down another bullet references a new 10,000 SF centralized CCPRC agency-wide warehouse facility. Want to confirm that these two separate/distinct buildings/programs?

**Answer: The Headquarters building and the centralized CCPRC Warehouse are two separate facilities.**

2. Who will be the project manager for the CCPRC during this project?

**Answer: Contact information will be provided to the awarded consultant.**

3. What level of facility design is the CCPRC intending to be included in this master plan update for architectural components? (e.g. floor plans vs footprints for headquarters/maintenance facilities, etc.)

**Answer: Footprints. Approximate SF area for buildings is to be provided by CCPRC.**

4. Does the CCPRC have a targeted number of meetings planned for this project aside from the three review meetings and the meetings outlined in the p.12 deliverables table?

**Answer: Section V – Proposed Work Program has a more detailed description of scheduled meetings. There is a Kickoff Meeting plus three Review Meetings and a possible virtual meeting (if needed) during the schematic design phase (see Paragraph I – Schematic Design Concepts). CCPRC planning staff is available to meet with consultant at other times as needed. Consultant should plan on other communication with CCPRC planning staff and several unscheduled informal meetings.**

5. Please confirm the Reimbursable expenses allowance is to be a standalone line item, and not included within the Lump sum Total Price of items #1 - #4.

**Answer: Reimbursable expenses are not to be included in the Lump Sum Total Price for Items 1-4, but they are to be included in the Total Price all Items on the following page.**

6. Does CCPRC have a budget for this Master Planning effort?

**Answer: Funding has been set aside for this planning project, it is anticipated the project will start following consultant selection.**

7. We understand there is a drainage study that needs to be done for existing conditions. As site programming is changing within this master plan update effort (and thus, altering the existing drainage system), do we also include effort for the proposed drainage design.

**Answer: In terms of sequence, the drainage master planning is to begin after the Preferred Conceptual Master Plan is developed, so the drainage master plan is to include proposed changes to the overall master plan. Conversely, proposed drainage system improvements are to be considered as the overall master plan is developed.**

- a. Does the CCPRC have a list of repair and replacement items for the awarded team to address?

**Answer: The drainage survey provided by the consultant is to identify deficiencies in the drainage system. CCPRC can provide a list of general repair and replacement items (drainage and otherwise) to the awarded consultant.**

- b. Are any portions of the site or site amenities (e.g. trails, playgrounds) considered insignificant relative to the drainage master plan?

**Answer: Most areas of the park are not in need of drainage improvements. The drainage survey will identify those that are. Areas subject to impacts of sea level rise during the next 30-40 years are to be considered.**

8. Is the intent of the drainage master plan to address existing system levels of service only, or will it consider potential site changes as a prioritization consideration?

**Answer: See #7 above.**

9. The FEMA update is listed in section III, but doesn't appear in V  
a. Is this anticipated as a part of the drainage master plan?

**Answer: It should be a factor considered in development of the drainage master plan.**

- b. and are they anticipating morphing the park to avoid changes to FEMA lines, or is the intent to change FEMA lines to suit the park?

**Answer: Changes to FEMA flood hazard areas could impact proposed future building FFE's and therefore would be a consideration in locations (and possibly building renovations). Most other park uses are not impacted by FEMA regulations, so we do not anticipate that being a primary consideration. However, we expect the consultant to provide guidance on FEMA regulations and the impacts of those regulations.**

10. Does the CCPRC have a preferred modeling software or approach for preparing the drainage master plan?

**Answer: No, but CAD file deliverables are to have all objects created with add-on or specialty software exploded. Bind all drawing external references to the main drawing file, send all image files in a folder with the drawing.**

11. Pages 8 & 9 of the RFP asks for locations, sizes, and invert elevations for drainpipes as well as similar detail for drainage structure types. Since “design development and construction documentation is not included in the scope of this project,” does the CCPRC prefer 1’ or 2’ contours to satisfy your intended basis of accuracy?

**Answer: Contours are not required. 1’ contours are shown on the CAD information provided by CCPRC. Those contours are not precise but show the general pattern. Drainage design should be based on spot elevations of drainage structures, pipes, ditches, etc. from the drainage system survey.**

12. Does the CCPRC want the awarded firm to utilize any drone, UAV, or lidar technologies to capture open space data, as well?

**Answer: We do not anticipate the need for that, so we see no need for that added expense.**

13. Will existing building be on the CAD plan that CCPRC will provide the consultant?

**Answer: Most building outlines are shown on the CAD file provided with the RFP posting under “Related Documents” on CCPRC’s website. The file name is JICP-BASE-MP-UPDATE-SITE-INFO-FOR-RFP-5-19-22.dwg. The aerial image underlay x-referenced to that drawing also shows buildings. The aerial image is named JICP\_Aerial\_24x36\_2021\_200dpi.jpg and is available on the posting under “Related Documents”. Once downloaded, open the CAD drawing and enter a new path for the aerial image x-reference. The building outlines and aerial image do not always match precisely – the aerial image is the more accurate resource.**

14. Will Opinions of Cost for the various buildings be part of the final master plan?

**Answer: No. The level of detail for the relocated headquarters building and the central warehouse facility will be overall footprints. Possible renovations or adaptive re-use of existing buildings such as the park center, picnic center, and conference center may entail more detail.**

15. To clarify, is CCPRC expecting the consultant to provide a survey of the drainage infrastructure only, or is a more robust survey desired?

**Answer: We are looking for the information needed to evaluate the existing drainage, so we anticipate needing the inverts of drainage structures, pipes, ditches, and swales (actual invert and surface of siltation (if any)). We have 1’ contours for the park.**