

APPROVED MINUTES
CHARLESTON COUNTY PARK & RECREATION COMMISSION
PERSONNEL COMMITTEE MEETING
861 RIVERLAND DRIVE, CHARLESTON, SC, 29412
MONDAY, MARCH 29, 2021

Committee Members Present Mr. Eduardo Curry, Personnel Committee Chair, Ms. Dale Aren (via teleconference), and Ms. Mattese Lecque.

Staff Present: Mr. David Bennett and Mr. Kevin Bowie.

I. Call To Order and Welcome

A. Introduction of Guests and Notification to the Media

The Charleston County Park and Recreation Commission Personnel Committee met on Monday, March 29, 2021 at the CCPRC Headquarters, Charleston, SC. Mr. Curry called the meeting to order and welcomed those in attendance. Mr. Curry informed those present that notification of the meeting had been sent to the local news media and others requesting notification and asked that the record reflect the Commissioners present.

V. New Business

A. Personnel Executive Director Evaluation Process Discussion

Mr. Curry reminded the attendees of the committee's overall purpose as prescribed by the Commission Chair.

Mr. Curry noted that one of the goals of the committee is to determine an assessment tool for the Executive Director. Mr. Bennett presented a sample of the current staff assessment tools. There was discussion whether to utilize the current staff evaluation tool or to craft a separate tool. Ms. Lecque noted that in the past the Commission utilized the staff tool for consistency. Mr. Bennett stated that he would ensure each member had a copy of the sample to review and make recommendations prior to the next regular Commission meeting.

The Committee agreed the Executive Director position's succession planning was their second goal. Mr. Bennett stated that he'll work with the agency attorney to research the past transitions and present his finding to the Committee prior to or during the next meeting.

There being no further business, the meeting adjourned at 6:30 pm.

Respectfully submitted,



Eduardo Curry, Personnel Committee Chair



Shanté Ellis, Executive Administrative Manager