

APPROVED MINUTES  
CHARLESTON COUNTY PARK & RECREATION COMMISSION  
REGULAR COMMISSION MEETING  
861 RIVERLAND DRIVE, CHARLESTON, SC, 29412  
MONDAY, MARCH 15, 2021

**Commission Members Present:** Mr. Collin Bruner, Ms. Dale Aren, Ms. Mattese Lecque, Mr. Teddy Manos (via teleconference), and Mr. Brad Taggart

**Commission Members Not Present:** Mr. Eduardo Curry and Ms. Lisa King

**Staff Present:** Mr. David Bennett, Mr. Kevin Bowie, Mr. Charlie McManus, Mr. Phil Macchia, Ms. Gina Ellis-Strother, Mr. Greg Elliott (via teleconference), Ms. Renee Dickinson (via teleconference), Mr. Steve Hutton (via teleconference), Ms. Patty Newshutz (via teleconference), Mr. Tommy Hale (via teleconference), Ms. Shanté Ellis, Ms. Marcie Chiappone, and Ms. Melissa Muse (via teleconference).

**Legal Counsel Not Present:** Mr. Dwayne Green

**Guests Present:** None

**I. Call to Order and Welcome**

A. Introduction of Guests and Notification to Media

The Charleston County Park & Recreation Commission met on Monday, March 15, 2021 at the CCPRC Headquarters, Charleston, SC. Mr. Bruner, Commission Chair, called the meeting to order and welcomed those in attendance. Mr. Bruner informed those present that notification of the meeting was sent to the local news media and others requesting notification.

**II. Public Comments and Presentations**

A. None

**III. Approval of Minutes**

A. (ACTION) Approval of February 22, 2021 Regular Commission Meeting Minutes

Motion to approve the minutes of the February 22, 2021 Regular Commission Meeting was made by Ms. Lecque, seconded by Ms. Aren, and approved by the Commission. (#027-2021)

B. (ACTION) Approval of March 11, 2021 Commission Finance Meeting Minutes

Ms. Aren requested a change on page three paragraph three from Cooper River Marina to Remley's Point.

Motion to approve the minutes of the March 11, 2021 Regular Commission Meeting with the requested amendment to paragraph 3 was made by Ms. Lecque, seconded by Ms. Aren, and approved by the Commission. (#028-2021)

**IV. Old Business**

A. None

## V. New Business

### A. Planning and Development (P&D) Update

Mr. Bowie presented an update on the following Commission approved Capital Projects:

- **Folly Beach Fishing Pier**
  - Mr. Bowie presented two videos to showcase the technique being used to remove the pier piles.
  - He showcased a project status photo taken by Bruce Wright, PRC's Project Manager, last week. The crane is on the trestle bridge that it's building as it goes out into the Atlantic Ocean and continues to demo the current pier. Most of the deck is complete and rails will go around the deck area. The staff are pleased with the current progress that Cape Romain, current contractor, is making. Mr. Bowie reminded the Commission that they were the original contractor of the pier being demoed.
- **Johns Island County Park**
  - New Dog Park Project is almost complete pending final inspections and signage installations.
- **Stono River County Park (SRCP)**
  - The Asian long-horned beetle infestation required 45 trees to be removed from the property. The trees will be researched to investigate ways to prevent future infestations. Mr. Bowie showed a current map of where the infestation is occurring. Caw Caw Interpretive Center was also indicated on the map's quarantine area. Mr. Bowie noted this research and quarantine could possibly continue for 10-20 years. Mr. Taggart asked if the beetles attack a specific kind of tree. Mr. Bowie reported that they don't like live oak or pine trees, but appear to prefer elm and maple trees.

### B. Financial Report

Mr. McManus presented and reviewed the checks over \$7500 and financial reports for the month of January. He noted that the General Agency Operations are a little ahead of last year's figures due to a large legal payment last year and the transfers already coming in. He stated the numbers are strong despite the circumstances. There were no further questions from the Commission.

#### a. (ACTION) FYE2022 Budget

Mr. McManus noted that the Capital Projects section of the proposed budget summary provided to the Commission was missing \$446,000 in revenue and \$900,000 in expenses. The budget summary within the Commission packet was accurate, but the summary page of the proposal was incorrect. An updated version of the proposal will be sent out to the Commission soon.

Motion to approve the FY 2021-2022 budget and submit to Charleston County Budget Office was made by Ms. Lecque, seconded by Ms. Aren, and approved by the Commission. (#029-2021)

The motion passed unanimously (Mr. Manos was an affirmative vote via teleconference).

b. (ACTION) Portable Concession Kiosk Purchase

Motion to purchase a portable concessions kiosk from Custom Sales and Services for \$112,565 from the approved General Agency Operating budget line was made by Mr. Taggart, seconded by Ms. Aren, and approved by the Commission. (#030-2021)

c. (ACTION) FY20-21 Fleet Purchases

Motion to approve the FY20-21 Fleet purchases under the South Carolina State Contract totaling \$246,000 from the approved General Agency Operating budget lines was made by Ms. Aren, seconded by Ms. Lecque, and approved by the Commission. (#031-2021)

C. (ACTION) Policy Review and Update

Mr. Bruner stated that the document included in the packet was not complete and requested a motion to table the action item until the full list of changes is presented. Mr. Bennett reminded that it is a policy and procedure annual review that is required as a part of the national accreditation. He apologized for the copy error in the packet. He asked that the Commission contact staff if they have questions when the full list is submitted in the next packet.

Motion to table the recommended changes to the Commission Policies and the Rules and Regulations was made by Ms. Lecque, seconded by Mr. Taggart, and approved by the Commission. (#032-2021)

Mr. Macchia updated the Commission that the Wappoo Cut Boat Landing project has been postponed due to weather until the week of March 22, 2021.

**VII. Next Meeting**

Regular Commission Meeting, Monday, April 19, 2021, 5:30 pm at CCPRC Headquarters, Charleston, SC

There being no further business, the meeting adjourned at 5:44 pm.

Respectfully submitted,



Collin Bruner, Chair



Shanté Ellis, Executive Administrative Manager